



FILED
JAN 19 1995
OKLAHOMA SECRETARY
OF STATE

Frank Keating
Governor

State of Oklahoma
Office of the Governor

EXECUTIVE ORDER

95-2

I, Frank Keating, Governor of the State of Oklahoma pursuant to the authority vested in me by the provisions of Subsection D of Section 840-2.14 of Title 74 of the Oklahoma Statutes hereby order a state agency hiring freeze.

This hiring freeze shall be implemented by all agencies in accordance with the following guidelines.

1. The University Hospitals Authority and all hospitals and institutions operated by the Authority shall not be subject to this hiring freeze.

2. During this hiring freeze, no audits of classified positions or reallocation of unclassified positions shall be initiated or conducted at the request of any agency unless specifically directed by the Governor.

3. Any agency requested audit shall be suspended during this hiring freeze.

4. All audits resulting from a classification grievance shall be exempt from the provisions of this Executive Order.

5. Except as specifically provided and authorized by this order, all affected state agencies are prohibited from:

a. hiring, reinstating, promoting, or accepting a transferred employee from another agency; and

b. entering into professional or personal services contracts.

6. Pursuant to special conditions as declared by the Chief Administrative Officer of any agency and approved by the appropriate Cabinet Secretary for that agency, exceptions may be granted.

a. A Chief Administrative Officer shall submit a written request to the appropriate Cabinet Secretary stating the special conditions requiring the submission of the request.

b. The Cabinet Secretary shall make a written finding of the existence of the special conditions justifying the granting of an exception to this hiring freeze.

c. All requests and Cabinet Secretary findings shall be filed with the Office of Personnel Management and maintained as a permanent official record.

7. The Director of the Office of State Finance is authorized to disapprove any personnel transaction found to be in conflict with the terms of this Executive Order.


Copies of the Executive Order shall be distributed to every state agency, board, and commission for immediate implementation.

The provisions of this Executive Order shall be effective January 19, 1995, and shall terminate June 30, 1995.

IN WITNESS WHEREOF, I, FRANK KEATING, GOVERNOR OF THE STATE OF OKLAHOMA, set my hand and cause the Great Seal of the State of Oklahoma to be affixed this 19th day of January, 1995 in Oklahoma City, Oklahoma.


FRANK KEATING

Attest:


Tom Cole
Secretary of State